

มหาวิทยาลัยศรีนครินทรวิโรฒ
เลขที่รับ..... 3499
วันที่..... 25 มิ.ย. 2568
เวลา..... 11.19 น.

สำนักงานส่งเสริมการค้าระหว่างประเทศ
เลขที่รับ..... 1187
วันที่..... 25 มิ.ย. 2568
เวลา..... 13.18



中华人民共和国大使馆

No. TCE/ZHENG 384(25)

The Embassy of the People's Republic of China in the Kingdom of Thailand presents its compliments to the Ministry of Foreign Affairs of the Kingdom of Thailand, and has the honor to inform the latter as follows:

The Lancang-Mekong Cooperation Special Fund 2026 is now open for project application. Please find Annex 1 for Project Application Requirements. It would be highly appreciated if the Ministry could kindly circulate the Application Requirements as soon as possible, and submit relevant materials according to the Project Proposal template and summary list in Annex 2 before 10 July 2025.

The Embassy of the People's Republic of China in the Kingdom of Thailand avails itself of this opportunity to renew to the Ministry of Foreign Affairs of the Kingdom of Thailand the assurances of its highest consideration.



Ministry of Foreign Affairs
Kingdom of Thailand
BANGKOK

Annex 1

Lancang-Mekong Cooperation Special Fund Project Application Requirements (June 2025)

1. Projects facilitating cooperation in the fields below will be prioritized:

(1) Implementing the outcomes of the Leaders' Meeting: Taking the opportunity of the 10th anniversary of the Lancang-Mekong Cooperation, use the Five-Year Plan of Action on Lancang-Mekong Cooperation (2023-2027) as strategic guidance to comprehensively implement the important consensus reached at the Fourth Lancang-Mekong Cooperation Leaders' Meeting and the Ninth Lancang-Mekong Cooperation Foreign Ministers' Meeting, and to promote the Global Development Initiative(GDI), Global Security Initiative(GSI) and Global Civilization Initiative(GCI) to more deeper and practical in the Lancang- Mekong region.

(2) Deepening integrated development: Cooperation on production capacity, connectivity, cross-border economy, energy, customs, port, standardization, digital economy, science and technology innovation, finance, investment facilitation. Strengthen agriculture strategic docking and practical cooperation, implementing the "Hundred, Thousand, Ten Thousand Action Plan on Lancang-Mekong Agricultural Cooperation".

(3) Promoting green cooperation: Cooperation on water resources policy coordination, development and management, weather, environmental and forestry protection, climate change, air pollution control, implementing the "Plan on Lancang-Mekong Water Resources Benefiting the People"

(4) Strengthening security governance: Practice the vision of common, comprehensive, cooperative and sustainable security and carry out the

cooperation on law enforcement, jurisdiction and disaster prevention and mitigation. Jointly combat transnational crime and strengthen security capacity building. Cooperation on public health.

(5) Closer people-to-people and cultural exchanges: Cooperation in culture tourism, sports, education, human resources, media and think tank, youth, women, children, protection of cultural relics, nationality, religion, and public diplomacy, etc.

2. Projects shall be multilateral in principle and benefit all or most of the LMC member countries. Bilateral projects with sub-regional significance will also be considered. Joint application of multiple countries and projects recommended by the Joint Working Groups of the Priority Areas will be given positive consideration.

3. Projects shall be pragmatic and result-oriented. Practical cooperation projects with remarkable society and economy performance are preferred.

4. Projects shall include publicity and public diplomacy elements in the design, and increase promotion measures in implementation in order to enhance public recognition and exposure of the projects.

5. The enclosed Project Proposal and Budget Proposal template shall be completed with all the information required strictly and clearly. And the Proposal shall fully explain the project background, demonstrate the necessity and feasibility of the project, prepare the implementation plan and budget requirement scientifically so as to ensure the goal precise, the proof adequate, the plan feasible and the budget reasonable.

6. Project proponents should promote the project in strict accordance with the approved plan and submit Project Progress Report or Project Completion Report for the ongoing project or completed project timely, which will influence the project approval in future.

Thailand List of Project Proposal for Lancang-Mekong Cooperation Special Fund 2026

Project Type:

Type 1. conference, forum, training, exchange activities, etc.

Type 2. research of specific subject

Type 3. platform construction, technology application

Type 4. practical cooperation(engineering construction, material and equipment, production capacity cooperation, resources development, etc)



Lancang-Mekong Cooperation Special Fund

Project Proposal

DD/MM/YYYY

Project Title: <i>to reflect the main purpose of the project</i>	
LMC Member Country:	
Proponent (Ministerial Level):	
Implementing Agency:	
Tel:	fax:
Email:	Address:
Participating LMC Countries: <i>the member countries that are involved in the project</i>	
Project type: <i>multiple choice</i> Technical Exchange <input type="checkbox"/> Personnel Training <input type="checkbox"/> Seminar <input type="checkbox"/> Joint Research <input type="checkbox"/> Platform Building <input type="checkbox"/> Practical Cooperation <input type="checkbox"/> Others(Brief Description: _____)	
Project Duration: <i>how long will the project last.</i>	
Proposed Commencement Date:	
Project Budget: <i>whole budget of the project, should be the sum of amount funded by LMCSF and self-financing.</i>	
Funded by LMCSF: <i>amount that is funded by LMCSF.</i>	Self-financing: <i>amount that is self-raised.</i>

Expected outcome and Project sustainability: How will the project contribute to LMC, and how the contributions are sustained after the completion.
Project Description

(a) Current problem

Briefly describe the issues or problems in the region or sector that the project seeks to address. Explain causes of these issues or problems. And it should be clearly linked to the project's objectives.

(b) Brief Description

Briefly describe the proposed project, especially its key output and activities. It should be succinct but contain enough information so that the approving bodies can understand how the project achieves its final objective.

(c) Project History

If the project is a recurring project, which means that there are other projects with the same or similar objectives, outputs and activities being currently implemented or having been completed, describe those projects briefly and illustrate how this new project will complement them.

(d) Beneficiaries

Who will directly or indirectly benefit from this project

Project Objective: *Vision and mission of the project. If applicable, the project could have more than one objective.*

Expected outcome and Project sustainability: *How will the project contribute to LMC, and how the contributions are sustained after the completion.*

Project Feasibility

(a) Personnel

Introduce the team that participates in the project implementation, especially the team leader.

(b) Implementing agency's qualification

Introduce the IA briefly, and state the qualification of IA for undertaking the project.

(c) Indicative work plan

Make a work plan diagram by organizing the information on what will be done in a hierarchical sequenced fashion.

Outputs	Indicators	Activities	Time Frame											
			Quater1			Quater2			Quater3			Quater4		
			1	2	3	1	2	3	1	2	3	1	2	3
Output 1		1. A1												
		2. A2												
		3. A3												
Output 2		4. A4												
		5. A5												
		6. A6												
Output 3		7. A7												
		8. A8												
		9. A9												

Example of work plan

(d) Potential Risks

what kind of risks the project may face and how to deal with them.

Annex1-1 Budget Proposal

Legal Representative of the Project Implementing Agency

Seal of the project implementing agency

Date: _____

Recommendation of the Project proponent Agency

Seal of the project proponent agency

Date: _____

BUDGET PROPOSAL

Project Title:

Implementing Agency:

Duration/Period:

Budget Line	Description	Unit Cost (USD)	Quantity 1	Unit 1	Quantity 2	Unit 2	Total Cost (USD)
I. PROGRAMME/ACTIVITY COST							
A. Airfare							
A.1	International Airfare - Participants			Person		Round-trip	
A.2	Domestic Airfare - Participants			Person		Round-trip	
Total Budget for Airfare							
B. Meeting Package/Workshop/Seminar							
B.1	Accommodation- Participants			Person		Day	
B.2	Meals- Participants			Person		Day	
B.3	Perdiem- Participants			Person		Day	
B.4	Venue			Person		Day	
B.5	Equipment Rental and Office Supplies		—	Lump-sum		Day	
Total Budget for Meeting/Workshop/Seminar							
C. Consultant/Expert							
C.1	International Consultant/Expert			Person		Day	
C.2	Regional Consultant/Expert			Person		Day	
Total Budget for Consultant / Expert							
D. Interpretation							
D.1	Simultaneous Interpretation			Person		Day	
D.2	Interpretation			Person		Day	
D.3	Translation			Thousand Words	—	—	
Total Budget for Interpretation							
E. XXXX							
E.1	XXXX			XXX		XXX	
E.2	XXXX			XXX		XXX	
Total Budget for XXXX							
SUB TOTAL OF PROGRAMME COST (I)							
II. OPERATIONAL COST							
F. Administrative							
F.1	Meeting Room			Person		Day	
F.2	Equipment Rental and Office Supplies		—	Lump-sum		Day	
Total Budget for Administrative							
G. Personnel							
G.1	Travel Expenses			Person		Day	
G.2	Programme Manager			Person		Month	
G.3	Programme Officer			Person		Month	
Total Budget for Personnel							
SUB TOTAL OF OPERATIONAL COST (II)							
SUB TOTAL(I+II)							
Contingency 10% (III)							
TOTAL (I + II+III)							

