



Kanda Institute of Foreign Languages

神田外語学院

Career Japanese Course



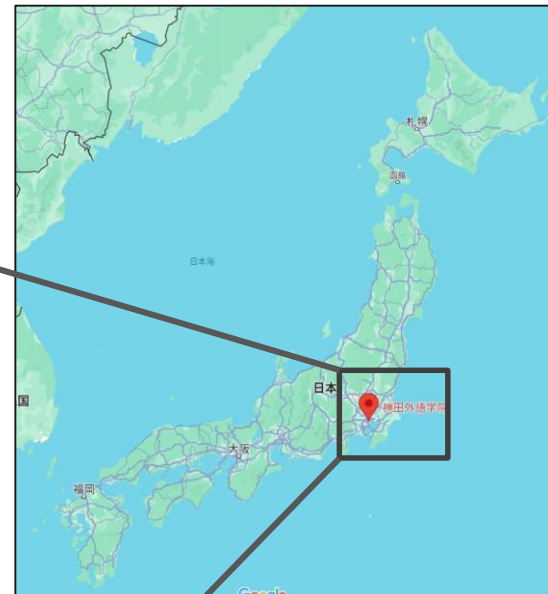
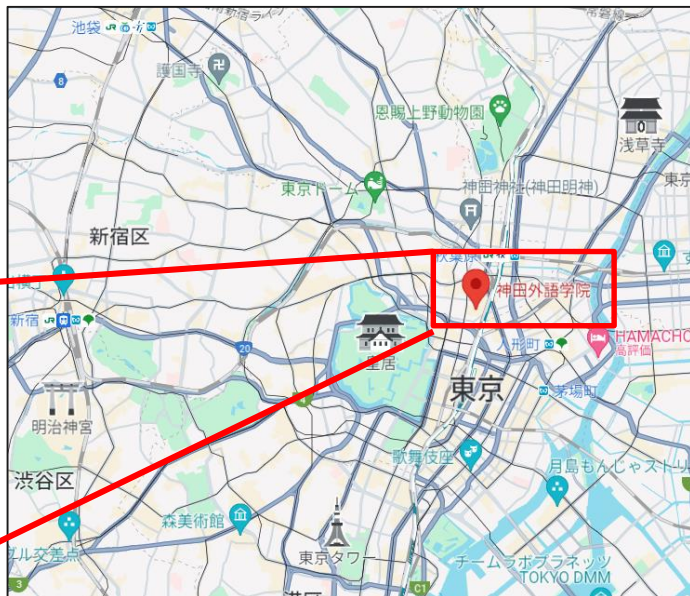
About Kanda Institute of Foreign Languages

- A vocational school established in 1957 (also owned by a university)
 - The oldest language school in Japan/company provides Japanese language education
- 6 Departments and 13 Courses
 - specialized in business (airlines, hotels, tourism, etc.) and languages (English, Chinese, etc.).
- We have about 1,200 students, 90% of whom are Japanese.
 - There are many school events and exchange meetings with Japanese students!
- There is a "Career Japanese Course" for international students.

Where is the Kanda Institute of Foreign Languages?

Tokyo, the capital of Japan
5 minutes by train and walk
from Tokyo Station, central
of Tokyo!

central of Japan's business
Akihabara, Ginza and
Asakusa are within walking
distance





Kanda Institute of Foreign Languages building



There are 11 buildings
in Kanda, Tokyo





Around of
Kanda Institute
of Foreign
Languages







What is the Career Japanese Course?

Japanese language course that provides employment support and career education

Those who aim to find a job or start a business in Japan after graduation

Japanese course for those who want to work for a Japanese company or start a business abroad



What we aim for in the curriculum

- ① Practical Business Japanese Skills
- ② Business capability and responsiveness required by Japanese companies
- ③ Communication and coordination skills for working in a multinational environment

Curriculum

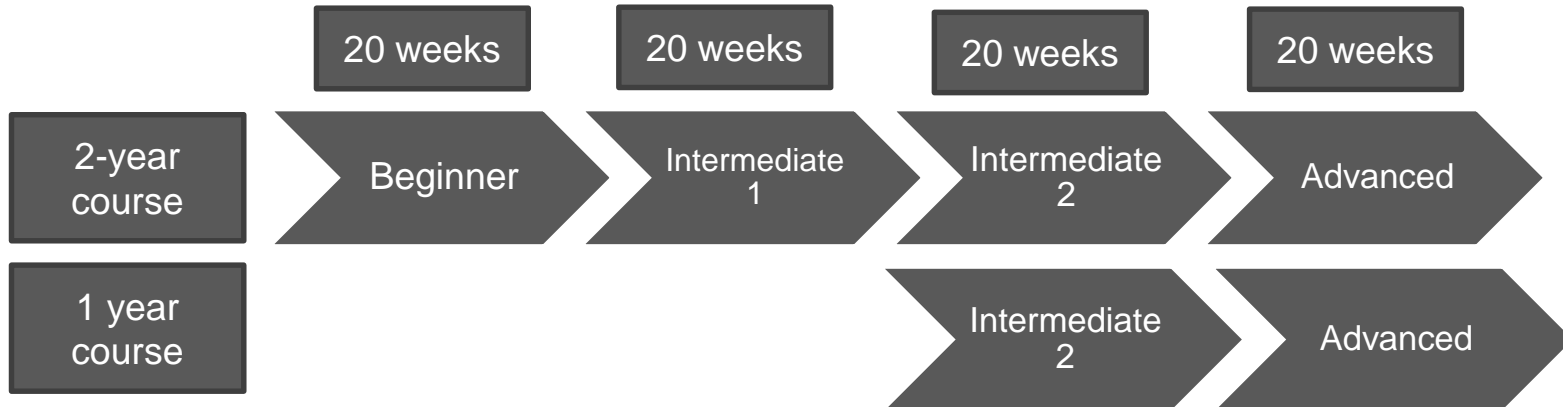
Japanese classes are divided into levels (Beginner, Intermediate 1, Intermediate 2, and Advanced)

Beginner · · · Enable them to have simple, casual conversations

Intermediate 1 · · · Make sure you can speak and write about familiar topics

Intermediate 2 · · · Enable natural communication on complex topics

Advanced · · · To be able to communicate very fluently about high-quality content and be able to find a job



Subject Information



- JLPT Exam Preparation • • • Aim to pass N1.
- Business Japanese • • • Allow them to express their thoughts in interviews and group discussions.
- Situation in Japan • • • Understand Japan's political economy and contemporary culture and compare it to your home country.
- Company Research • • • Research the companies you're interested in and make a presentation.

Curriculum

Morning Students : 9 : 20 ~ 12 : 40

Afternoon Students : 13 : 40 ~ 17 : 00

Monday ~ Friday: 20 hours of classes per week

Textbooks : "みんなの日本語" 등



初級



中級



上級



Sample timetable (Beginner)

Period (For each 45 minutes)	Monday	Tuesday	Wednesday	Thursday	Friday
1	Comprehensive Japanese				
2					
3	Exam Preparation	Comprehen sive Japanese	Situation in Japan	Exam Preparation	Comprehen sive Japanese
4					
After School	Entrance into a school of higher grade, career counseling, employment preparations				

시간표 샘플 (상급)

Period (For each 45 minutes)	Monday	Tuesday	Wednesday	Thursday	Friday
1	Comprehensive Japanese				
2					
3	Exam Preparation	Intercultural Communicat ion	Company Research	Exam Preparation	Business Japanese
4					
After School	Entrance into a school of higher grade, career counseling, employment preparations				



Curriculum Features

1

技人国Job, and Japanese lessons for the time after joining the company!

- /Learn Japanese for the workplace at a beginner's level
- /Learn Japanese for Group Activities



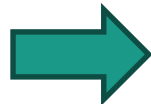
It is not about specific techniques,
We aim at executive candidate of Japanese company!

※技人国... **Engineer/Specialist in Humanities/International Services**

2

Acquire communication skills to work in Japan!

- /Understanding of Japanese culture and knowledge of life
- /Learn about intercultural understanding theories and communication methods



Skills that Japanese companies need most
Acquire communication skills

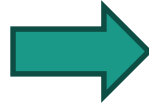


Curriculum Features

3

Find Assignments in the class!

/In a corporate research class, set assignments, research, and present.



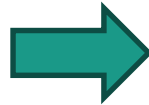
Gain the skills you need to work for your company.

4

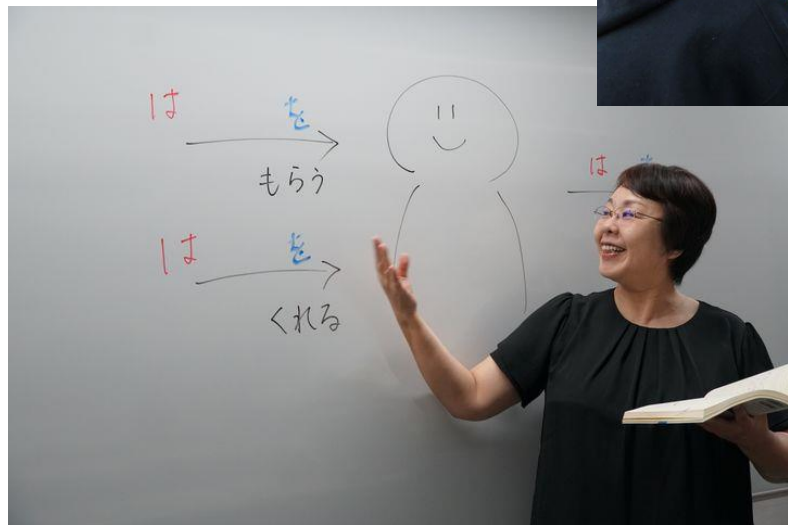
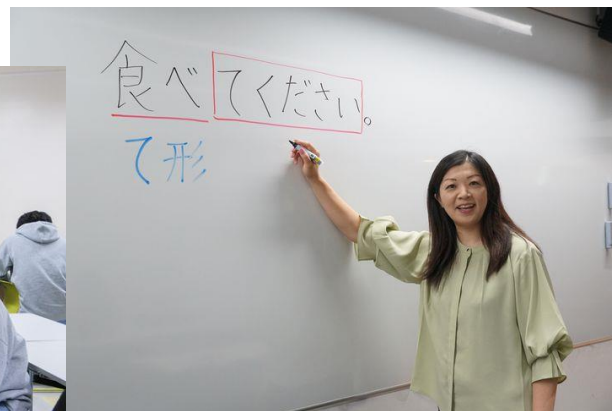
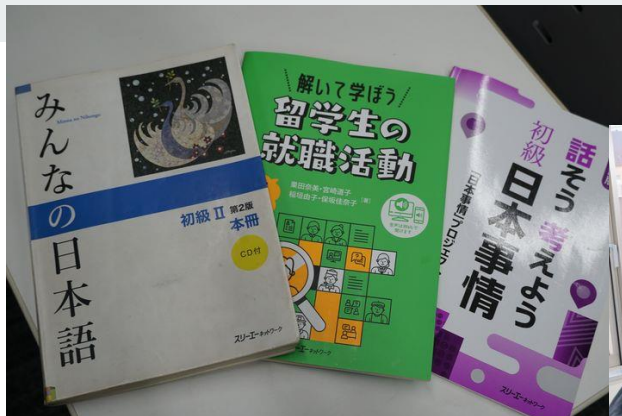
Everyone has the same goal!

/All students aim to find a job in Japan

/Employment support staff are experts in a variety of industries.



An environment where support is easy to get outside of the classroom





Career Support

Support same with Japanese students

Double support from the Career Education Center for × Classroom Teachers
→ thorough support for students to find employment in Japan!

Cooperation with Education Center of sister university Kanda University of International Studies

→ From a list of over 1,000 job openings, we introduce you to the right company for each international student.



Career Support

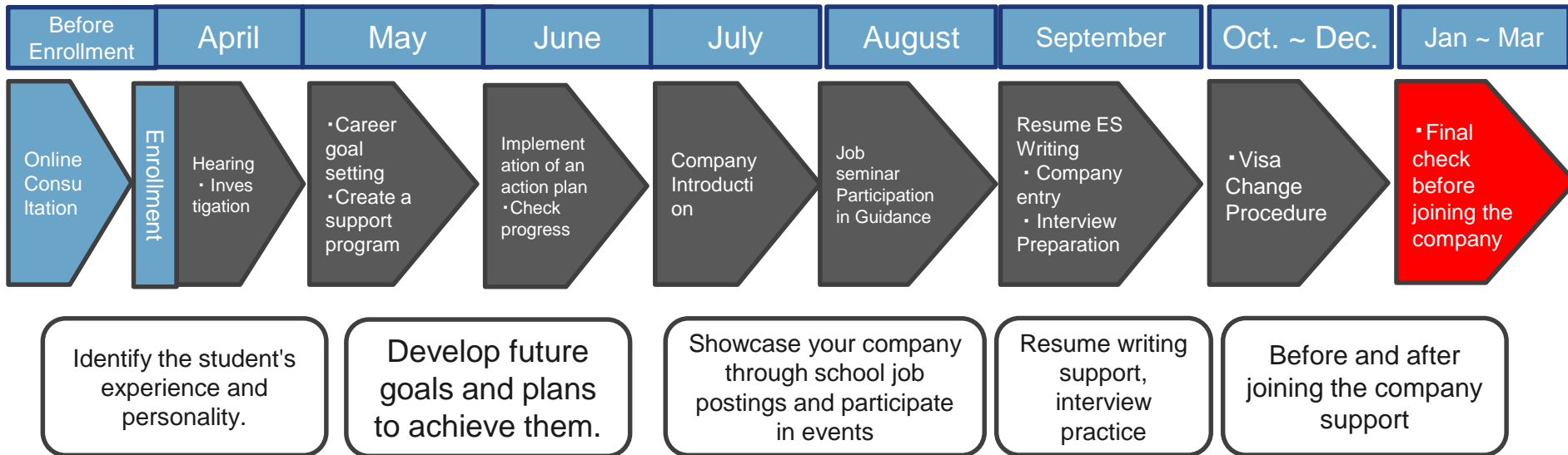
- Individual interviews (twice a year for all students) * In addition, individual interviews are conducted at all times upon request.
- Resume revision support, practice interviews
- Individual company information sessions for international students (more than 20 company information sessions are held throughout the year.)
- Company visit (twice a year)
- Visa Application Assistance



Career Support

- 【Before Enrollment】 Online Consultation (All new students)
- 【After Enrollment】 Individual Interviews (All new students)
- Lunchtime Seminar (1 semester, 20 weeks × twice a week)

Career Support Process (1-year course enrolled in April)



Excerpts of job offers

※Achievements in
professional programs

就職内定率98.9%！（2024年3月卒業生実績）

日本を代表する多くの企業から内定をいただいています



JAPAN AIRLINES



UNIQLO



IMPERIAL HOTEL



NOMURA
TRADING CO., LTD.





Information about job postings

- Job postings from more than 1,000 companies nationwide
- Some companies have letters of recommendation from designated schools (such as large airlines)



Where to Stay

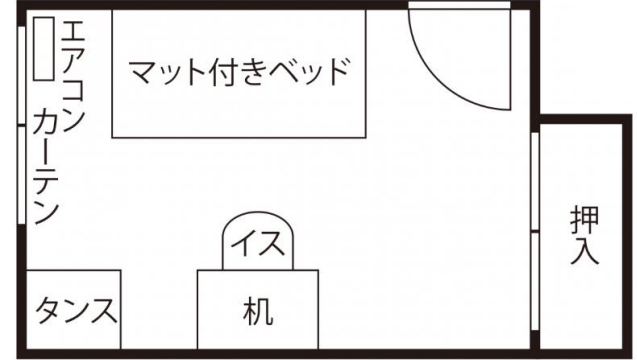
【Tokyo β Share House】

- Rent: 3~70,000yen
- Built less than 10 years ago
- Private room with key
- Furniture and appliances included
- Free Wi-Fi
- Deposit & Deposit 0 yen ● Water utilities included
- No guarantor required ● Regular cleaning of common areas

【Dormy International】

- Rent 80,000 yen range~※All administrative costs are included (except for some properties)
- Resident Manager (Manager) ● Dormitory administrators are available 24 hours a day to assist with daily life ● Breakfast & Dinner Included (No Meal Included)
- Private room with key
- Furniture and appliances included ※TV and fridge are not included.
- No guarantor required

Example of Where to stay



Share House

Minami-Kasai Station, 25 minutes by train and bus from school

No meals included

Rent: ¥39,000~ + Maintenance fee: ¥27,860



Example of Where to stay

Share House

Adachi-ku toneri Park Station,

45 minutes walk away from school by train

No meals included

Rent: 34,000 yen ~ + maintenance fee: 16,000 yen





Part-time job / Kanda Institute of Foreign Languages can introduce.

- Cafe

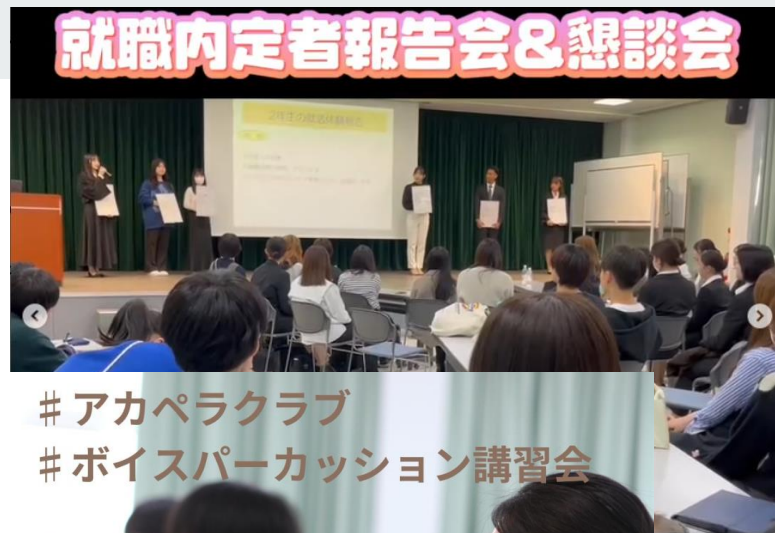
1 minute walk from school, Duties are cleaning and making drinks,
¥1,200 /hour, Meals are included.

- Luxury Hotels

10 minutes away from school by train, Bell staff, ¥1,200 / hour (1,750 yen at night),
There is a company cafeteria.

School Life

90% of our students are Japanese.
You can interact with Japanese people at
events and school festivals.
There are also club activities.



#アカペラクラブ
#ボイスパーカッション講習会



Support System

- Staff are available in English, Vietnamese and Chinese
- There is a doctor's office and a student counseling room!





Course

• 2 year course

University graduates, N5 JLPT or 150 hours of Japanese study

• 1 year course

University graduates, JLPT N2 or higher, will be interviewed in Japanese at the time of application.



Application Period and Tuition Fee

• Twice a year,
April and October

• 2-year course,
1-year course,

Both are recruited
twice a year

入学時期	10月期	4月期
出願期間	4月末	前年10月末
出入国在留管理庁への申請	6月上旬	前年11月下旬
在留資格認定証明書交付	8月下旬	2月下旬
学費等支払・寮手配	8月下旬	2月下旬
大使館等での留学ビザ申請	9月上旬	3月上旬
入国・入学	9月下旬／10月上旬	3月末／4月上旬

Tuition

935,000 yen a year + some miscellaneous expenses



Summary/Kanda Institute of Foreign Languages

1

Confident in your language teaching skills!

/With a long history, Japanese language education in companies

2

The location is good, too, and it is convenient for attending school and job hunting!

/Walking distance from Tokyo Station
Akihabara and Ginza are also within walking distance



Summary / Kanda Institute of Foreign Languages

3

Enjoy and safe campus life!

/Since you will be studying in the same environment as many Japanese people, your learning efficiency will improve./Part-time job introduction is also possible.

4

With a high employment rate, almost everyone is employed!

/There are many job openings available from the company
/Some companies also have school recommendations.